

**Forest Preserves of Winnebago County
BOARD MEETING**

Wednesday, May 15, 2024 – 5:30 PM
Forest Preserve Headquarters



A G E N D A

- A. ROLL CALL**
- B. PLEDGE of ALLEGIANCE**
- C. APPROVAL of MINUTES**
Minutes for April 17
- D. PUBLIC PARTICIPATION, AWARDS, and PRESENTATIONS**
- E. UNFINISHED BUSINESS / DISCUSSION**
- F. NEW BUSINESS**
1. Finance Report
- Page**
- G. ACTION ITEMS**
1. Bills for April
3. Klehm Sponsorship
4. Budget Amendment for Skid Loader Purchase
5. Ledges Golf Clubhouse Roof Replacement
7. Headquarters Roof Replacement
- H. UPDATES and REPORTS**
9. Preserve Operations
12. Land and Development
15. Golf
19. Marketing
21. Human Resources
22. Law Enforcement
7. Partner Groups
- 23. CLOSED SESSION**
1. Personnel
- 24. ANNOUNCEMENTS and COMMUNICATIONS**
1. May 18 – It’s All About Fiber at Macktown Living History from 9:00am – 4:00pm.
2. May 19 – It’s All About Fiber at Macktown Living History from 9:00am-4:00pm.
3. May 22 – FPWC Guided Hike at Jensen Forest Preserve starting at 5:30pm.
4. May 24 – Howl at the Moon Hike at Funderburg Forest Preserve starting at 8:00pm.
5. June 1 – Walk With U Guided Hike at Blackhawk Springs starting at 9:00am.
6. June 1 – Backpacking with Burpee: Birding and Bird Calls at Colored Sands Forest Preserve starting at 10:00am.
7. June 1 – Garden Fair Weekend at Klehm Arboretum from 9:00am – 5:00pm.
8. June 2 – Garden Fair Weekend at Klehm Arboretum from 9:00am – 5:00pm.
9. June 4 – Wild Flower Walk at Colored Sands starting at 6:00pm.
10. June 8 – Hooked on Fun at Four Lakes Forest Preserve starting at 9:00am.
11. June 12 – Wild Flower Walk at Cedar Cliff Forest Preserve starting at 6:00pm.
12. June 15 – R.E.A.P Volunteer Work Day at Four Lakes Forest Preserve from 9:00am – 12:00pm.
- 25. ADJOURNMENT**
Next regular Board Meeting– 5:30 PM Wednesday, June 19, Forest Preserve Headquarters

Forest Preserves of Winnebago County
Authorization to Process Payment of Bills




May 15, 2024

**TO: THE AUDITOR AND TREASURER OF THE
FOREST PRESERVES OF WINNEBAGO COUNTY.**

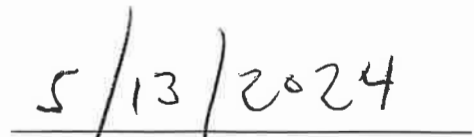
Your Forest Preserves of Winnebago County Board of Commissioners, to whom were referred the following bills in the amount of **\$ 545,421.01** against the Forest Preserves of Winnebago County, have reviewed and approved and therefore respectfully request that orders be drawn on the account of the Forest Preserve District for their payment:

CORPORATE FUND	3001	260,230.41
HEALTH BENEFITS FUND	3185	42,060.07
SOCIAL SECURITY FUND	3192	14,590.74
RETIREMENT FUND	3193	15,651.05
LIABILITY RESERVE FUND	3194	13,196.00
IMPROVEMENT & DEV. FUND	3302	33,658.18
CORPORATE FUND	3402	<u>166,034.56</u>
		\$ 545,421.01

Respectfully submitted,



Steve Chapman, Finance Director



Date

RESOLUTION
No. 24-0501
PAYMENT OF BILLS FOR APRIL

WHEREAS, the Forest Preserve incurs annual and monthly operating and capital expenditures during its budget cycle; and

WHEREAS, the Winnebago County Finance Department compiled the attached invoices relating to Forest Preserve expenditures to be paid for the month of April; and

WHEREAS, our Finance Director, Steve Chapman, has reviewed the invoices and avows them to be accurate and appropriate for payment; and

NOW THEREFORE, BE IT RESOLVED, the Board authorizes the payment of the attached compilation of bills totaling \$545,421.01 to be paid by the Forest Preserves of Winnebago County for the month of April, 2024.

Voting YES_____

Voting NO_____

The above and foregoing Resolution was adopted this 15th day of May, 2024.

That this Resolution shall be in full force and effect immediately upon its adoption.

Jeff Tilly, President
Board of Commissioners

RESOLUTION

No. 24-0502

ALLOCATION OF SPONSORSHIP FUNDS FOR THE KLEHM ARBORETUM AND BOTANIC GARDEN HABITAT EXHIBIT

WHEREAS, the Forest Preserves of Winnebago County Board of Commissioners passed the Fiscal Year 2023/2024 budget on October 25, 2023; and

WHEREAS, the Board of Commissioners approved \$35,000 in budget funds to be allocated as needed to Forest Preserves of Winnebago County (FPWC) partner groups; and,

WHEREAS, Klehm Arboretum and Botanic Garden (KLEHM) is one of the FPWC partner groups; and,

WHEREAS, KLEHM is hosting a special exhibit titled *HABITAT* and is seeking sponsors for the *HABITAT* exhibit.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Forest Preserves of Winnebago County does hereby grant Klehm Arboretum and Botanic Garden \$10,000 towards the sponsorship of the *HABITAT* exhibit to be held at Klehm Arboretum and Botanic Garden.

Voting YES _____

Voting NO _____

The above and foregoing Resolution was adopted this 15th day of May, 2024.

That this Resolution shall be in full force and effect immediately upon its adoption.

Jeff Tilly, President
Board of Commissioners

RESOLUTION
No. 24-0503
BUDGET AMMENDMENT FOR SKID LOADER PURCHASE

WHEREAS, a skid loader for the Central Shop was budged for replacement as part of the FY2022-23 Capital Budget; and,

WHEREAS, the board approved the purchase of a skid loader by resolution #23-0202, in the amount of \$64,608.00, from Miller Bradford, Inc, as part of the February 15th, 2023 board meeting; and,

WHEREAS, the skid loader was scheduled to arrive before the end of the budget year and therefore the funds were not allocated as part the FY 2023-24 Capital Budget; and,

WHEREAS, the skid loader arrived after the end of the FY2022-23 fiscal year; and,

WHEREAS, the unspent funds for the skid loader from FY 2022-23 were automatically carried over as part of the FY 2023-24 Capital fund balance; and,

WHEREAS, the invoice for the skid loader in the amount of \$64,608 arrived on 12/8/23 and was paid on 12/20/2023 from the FY2023-24 budget; and,

WHEREAS, the purchase of the skid loader from Miller Bradford, Inc, in the amount of \$64,608, needs to be approved for appropriation from the FY 2023-24 Capital Fund to properly allocate for this purchase; and

NOW THEREFORE, BE IT RESOLVED, the Board of Commissioners of the Forest Preserves of Winnebago County approves amending the FY 2023-24 Budget to recognize funds in the amount of \$64,608 to Miller Bradford, Inc, for a skid loader, from the FY2023-24 Capital Budget.

Voting YES _____

Voting NO _____

The above and foregoing Resolution was adopted this 15th day of May, 2024.

That this Resolution shall be in full force and effect immediately upon its adoption.

Jeff Tilly, President
Board of Commissioners

RESOLUTION
24-0504
LEDGES GOLF CLUBHOUSE ROOF REPLACEMENT

WHEREAS, on April 4th, 2023 a weather-related incident caused damage to various assets, including building roofs, such as the Ledges Golf Clubhouse Roof; and,

WHEREAS, the Forest Preserves of Winnebago County works with IPARKS to provide for general liability insurance coverage of buildings and facilities; and,

WHEREAS, an inspection was performed by Claims Pro, a company hired by IPARKS, and whom provided information to document the damages and provide a valuation for the damages to the roof in order to get the necessary repairs performed; and,

WHEREAS, a request for bids was sent out with eight (8) sealed bids received; and,

WHEREAS, the qualified lowest bidder was Bufalo Contracting, Rockford, Illinois, and,

WHEREAS, the total project cost as specified is \$33,000.00 for which the insurance money has been received for this project and is in the 2024 budget;

WHEREAS, staff is recommending a project overrun provision of 10% be provided in addition to the bid price; and,

NOW THEREFORE, BE IT RESOLVED, the Board of Commissioners of the Forest Preserves of Winnebago County approve the Ledges Golf Clubhouse Roof Replacement for \$33,000.00, with an additional 10% cost overrun provision, by Bufalo Contracting, in Rockford, Illinois.

Voting YES_____

Voting NO_____

The above and foregoing Resolution was adopted this 15th day of May 2024.

That this Resolution shall be in full force and effect immediately upon its adoption.

Jeff Tilly, President
Board of Commissioners

BID TAB
 24-0403 LEDGES GOLF COURSE CLUBHOUSE ROOF REPLACEMENT
 BID OPENING – APRIL 25, 2024 AT 10:30AM

VENDOR	BASE BID	ADDITIONAL 4' x 8' OSB SHEETING (EACH SHEET)	WORK TO BE COMPLETED ON OR BEFORE (DATE)
Tu Construction	\$66,200.00	\$35.00	8/1/2024
C.P.R. Roofing Inc.	\$40,000.00	\$150.00	8/1/2024
Roberts Restorations Inc.	\$38,215.52	\$80.00	8/1/2024
Roofing Systems, Inc.	\$38,990.00	\$80.00	8/1/2024
J&F Chiattello Construction	\$68,790.00	\$90.00	8/1/2024
HC Anderson Roofing Co., Inc.	\$52,705.00	\$144.00	8/1/2024
Tiles in Style, LLC DBA Taza Construction	\$95,800.00	\$100.00	will provide once awarded
Bufalo Contracting	\$33,000.00	\$75.00	n/a

Forest Preserves of Winnebago County
 5500 Northrock Drive, Rockford, IL 61103
 Phone: (815) 877-6100 | FPWC@winnebagoforest.org

RESOLUTION
24-0505
HEADQUARTERS ROOF REPLACEMENT

WHEREAS, on April 4th, 2023 a weather-related incident caused damage to various assets, including building roofs, such as the Headquarters building roof; and,

WHEREAS, the Forest Preserves of Winnebago County works with IPARKS to provide for general liability insurance coverage of buildings and facilities; and,

WHEREAS, an inspection was performed by Claims Pro, a company hired by IPARKS, and whom provided information to document the damages and provide a valuation for the damages to the roof in order to get the necessary repairs performed; and,

WHEREAS, a request for bids was sent out with seven (7) sealed bids received; and,

WHEREAS, the qualified lowest bidder was HC Anderson Roofing Company, Inc., Rockton, Illinois, and,

WHEREAS, the total project cost as specified is \$42,602.00 for which the insurance money has been received for this project and is in the 2024 budget;

WHEREAS, staff is recommending a project overrun provision of 10% be provided in addition to the bid price; and,

NOW THEREFORE, BE IT RESOLVED, the Board of Commissioners of the Forest Preserves of Winnebago County approve the Headquarters Roof Replacement for \$42,602.00, with an additional 10% cost overrun provision, by HC Anderson Roofing Company, Inc., in Rockton, Illinois.

Voting YES _____

Voting NO _____

The above and foregoing Resolution was adopted this 15th day of May 2024.

That this Resolution shall be in full force and effect immediately upon its adoption.

Jeff Tilly, President
Board of Commissioners

BID TAB
 24-0401 FOREST PRESERVE HEADQUARTERS ROOF REPLACEMENT
 BID OPENING – APRIL 2, 2024 AT 10:00AM

VENDOR	BASE BID	RECEIVED ADDENDUM
TTLC Roofing, Siding & Gutters	\$79,736.00	0 of 1
Tu Construction Corp	\$85,000.00	1 of 1
Warner Roofing & Restoration	\$46,500.00	0 of 1
C.P.R. Roofing Inc	\$40,000.00	0 of 1
HC Anderson Roofing Co., Inc.	\$42,602.00	1 of 1
Bufalo Contracting	\$40,375.00	0 of 1
Seal Tight Exteriors, Inc.	\$56,900.00	1 of 1

Forest Preserves of Winnebago County
 5500 Northrock Drive, Rockford, IL 61103
 Phone: (815) 877-6100 | FPWC@winnebagoforest.org

Preserve Operations

Vaughn Stamm, Director of Operations
Scott Stewart & Scott Wallace, Preserve Managers
Bryan Helmold, Facility & Equipment Manager
April 2024 Activities Report

- Chlorinated wells at Seward Bluffs main and equestrian campgrounds.
- Opened the campgrounds for the season.
- Replaced damaged grills at Sleepy Hollow and Edgewood shelters.
- Installed new signage at all District campgrounds.
- Replaced damaged and faded trail marking placards at Deer Run and Oak Ridge.
- Spring cleanup and pruning around the Deer Lodge and the Grove play area and Rock Rivers.
- Added five campfire pits at the Oak Ridge equestrian camping area.
- Built and installed new sign structure at Seward Bluffs campground.
- Flood damage cleanup in preserves along the Kishwaukee, Pecatonica and Rock Rivers.
- Ongoing trail maintenance and mowing throughout the preserves.
- Multiple tree removals at Blackhawk Springs, Rotary, Four Lakes and Pecatonica Wetlands.
- Updated signage in various preserve kiosks.
- Mowed trails and turf areas within the preserves.
- Completed monthly preserve inspections.
- The interior and exterior of the Deer Lodge was treated to control carpenter ants.
- Stocked Seward Bluffs Campground firewood bin.
- Removed five dead pine trees from around the dump station at Seward Bluffs.
- Spring cleanup throughout the Seward Bluffs and Rockford Rotary campgrounds.
- Assisted with the annual trout stocking at Four Lakes.
- Flood cleanup at Trask Bridge.
- Forest Preserve ranger Amanda Farley led a volunteer group at Macktown Clearing Honeysuckle.
- Used bucket truck to clean and level gutters on the Stephen Mack House at Macktown Forest Preserve.
- Contractor turned on water systems and opened the shower house at Sugar River campground.
- Completed Illinois start up documents for the campgrounds.
- Submitted possible updates for preserve and campground maps to Director of Natural Resources.
- Used bucket truck to install new flags at all preserves.

Preserve Operations

April 2024 Activities Report – Cont.

- Removed parking bumpers at Macktown for road repairs.
- Seasonal Preserve Maintenance Staff started for the season.
- 6 outhouses in the North Area were pumped out.
- Replaced parking lots light at Macktown Visitor's Center with LED type fixture.
- Checked all campground electrical pedestals and fixed any problems.
- Used pothole patch on several preserve entrances.
- Started chemical applications throughout preserves.
- Used tractor with the brush hog to widen various preserve trails.
- Installed new lumber on several picnic tables.

FOREST PRESERVES OF WINNEBAGO COUNTY

November - April

	<u>2022-2023</u>		<u>2023-2024</u>	
	<u>Number</u>	<u>Total</u>	<u>Number</u>	<u>Total</u>
Small Shelter Res.	25	\$1,875	22	\$1,870
Small Shelter N/Res.	1	\$100	4	\$440
Large Shelter Res.	68	\$6,800	59	\$6,490
Large Shelter N/Res.	13	\$1,625	0	\$0
Electric Res.	115	\$13,225	95	\$11,875
Electric N/Res.	6	\$870	7	\$1,085
TOTAL	228	\$24,495	187	\$21,760
ONLINE	146	64%	111	59%
Over 300 Res.	0	\$0	0	\$0
Over 300 N/Res.	0	\$0	0	\$0
Ground Use/Tent Res	6	\$150	6	\$150
Ground Use/Tent N/Res.	0	\$0	0	\$0
Building Use Permits	2	\$200	0	\$0
Commercial Photography Permit	0	\$0	1	\$100
Special Use Permits	13	\$2,082	2	\$600
Rides	11	\$385	7	\$260
TOTAL	32	\$2,817	16	\$1,110
ONLINE	13	41%	11	69%
Equestrian Passes	Number	Total	Number	Total
Yearly Tag Res.	64	\$3,200	73	\$3,650
Yearly Tag N/Res.	9	\$630	28	\$1,960
TOTAL	73	\$3,830	101	\$5,610
ONLINE	25	34%	37	37%
Fly Field Passes	Number	Total	Number	Total
Yearly Pass Res.	28	\$840	30	\$1,050
Yearly Pass N/Res.	7	\$280	5	\$225
TOTAL	35	\$1,120	35	\$1,275
ONLINE	7	20%	7	20%
Metal Detecting Passes	Number	Total	Number	Total
Yearly Pass Res.	21	\$525	27	\$675
Yearly Pass N/Res.	5	\$175	7	\$245
TOTAL	26	\$700	34	\$920
ONLINE	2	8%	5	15%
GRAND TOTAL	394	\$32,962	373	\$30,675
ONLINE	193	49%	171	46%

Land and Development

Mike Brien, Director of Natural Resources

Mike Groves, Natural Resources Manager

Keith Krey, Stewardship Coordinator

April 2024 Activities Report

Natural Resource Staff

- Planted over 1,500 bareroot bur, white, swamp white, and red oak trees, along with 300 hazelnuts, in preserves throughout the county
- Planted 60 acres of prairie at Funderburg Forest Preserve
- Kicked off the 2024 seed harvest season by collecting dutchman's breeches at Kilbuck Bluffs Forest Preserve
- Burned brush piles at County Line, Deer Run, Seward Bluffs, and Sugar River Alder Forest Preserves
- Monitored rare plants in preserves throughout the county
- Began mapping distribution of invasive callery pear in the southeastern preserves
- Chemically treated poison hemlock, callery pear, day lilies, and reed canary grass in preserves throughout the county
- Treated unwanted vegetation in and around 2024 prairie seeding sites at Funderburg and Laona Forest Preserves
- Leveled out eroded areas in prairie seeding field at Funderburg Forest Preserve
- Cleaned out culverts at Deer Run and Pecatonica Wetlands Forest Preserves
- Removed trees and brush around an oak grove at the Oswald addition to County Line Forest Preserve
- Forestry mowed brush at Cedar Cliff and Roland Olson Forest Preserves
- Stocked rainbow trout at Four Lakes Forest Preserve as part of the Illinois Department of Natural Resource's Catchable Trout program
- Assisted with Earth Day trash pickup at Sugar River Alder Forest Preserve and Trash Bash at Blackhawk Springs Forest Preserve
- Prepared greenhouse for the upcoming growing season
- Weekly check-ins on forestry mowing contract currently underway at Funderburg Forest Preserve. The company has completed forestry mowing and will begin treating invasive resprouts beginning in May
- Completed hiring process for the Wildlife Biologist position. Elizabeth Hucker will start June 3rd.
- Mapped trails in preserves throughout the county with high accuracy GPS receiver and continued working on updating preserve maps
- Met with Klehm staff and board members to discuss future capital projects and grant opportunities
- Collected soil samples from agricultural fields as part of the University of Illinois's soybean cyst nematode monitoring efforts

Land and Development

April 2024 Activities Report – Cont.

Stewardship Coordinator

- Held three volunteer restoration workdays at Blackhawk Springs and Oak Ridge Forest Preserves
- Assisted with rainbow trout stocking at Four Lakes Forest Preserve
- Monitored bluebird nest boxes at Cedar Cliff and Funderburg Forest Preserves
- Hosted bat monitoring and Beespotter trainings at Forest Preserve Headquarters
- Relocated bluebird nest boxes at Ferguson Forest Preserve
- A Girl Scout Troop planted bur and white oak trees at Severson Dells Forest Preserve
- Hosted ‘Trash Bash’ litter pick up with Burpee Museum of Natural History at Blackhawk Springs Forest Preserve
- Hosted a booth at Hononegah High School’s Career and Education Fair
- Led a hike for City Nature Challenge at 815 Outside’s Sunset Soiree at Blackhawk Springs Forest Preserve
- Held an Earth Day trash clean up at Sugar River Alder Forest Preserve. Staff from Associated Bank and other volunteers removed *a lot* of garbage from an old farm ditch, including a dump truck full of tires, a trailer full of metal, and nearly a dozen barrels of glass containers.
- Updated Illinois pesticide applicator’s license
- Attended Verified First’s training webinar “Flipping the narrative: discussing the language of volunteers”
- Attended Get Connected’s webinar “Volunteer recognition: motion + appreciation in diverse settings”
- Attended the Prairie State Conservation Coalitions webinar “CC volunteer stewardship”
- Attended the Stewardship Network’s webinar “Returning the Wild to Wilderness: Loss, Legacy and New Opportunity”

2024 Statistics

A total of 124 volunteers earned 949.25 service hours from January 2024 through April 2024

The monetary value of these service hours equals **\$30,186.15**. As of April 2023, the estimated national value of each volunteer hour is currently \$31.80 (based on the Independent Sector, April 19th, 2023)

**Trash removed from Sugar River Alder Forest Preserve by
Associated Bank and other volunteers**



Golf Operations

Vaughn Stamm, Director of Operations
Rich Rosenstiel, Clubhouse Manager
Tyler Knapp & Mark Freiman, Golf Maintenance Managers
April 2024 Activities Report

Clubhouse Operations:

- New Golf Shop Customer Service Counters delivered and installed.
- Macktown local liquor license & state liquor / gaming license renewed.
- Ledges local liquor license & state liquor / gaming license renewed.
- Atwood local liquor license & state liquor / gaming license renewed.
- Staff training (16 new-hires).
- Macktown Golf Course opened for the season.
- Video Gaming Machines “Go Live” completed.
- Ledges 3 basin sink plumbing replaced.
- HAM Golf Shotgun: Atwood GC 96 players.
- Inaugural FPWC Spring Cash Scramble: Ledges 100 players. (Event was well received by patrons).
- Daily operations.

Golf Maintenance:

- Flooding on holes 2, 4 and Ledges requiring substantial cleanup of trees, debris and silt.
- Sprayed bunker complexes with pre-emergent herbicide.
- Applied one & done fertilizer to all tree complexes.
- Forest Preserve logo flags installed on all golf greens.
- Hand watered localized dry spots on greens.
- Assembled pump station and filled irrigation system.
- Edged and added sand to all newly constructed sand traps.
- Continued repairing edges and faces on numerous sand traps.
- Started fertility program on all putting green surfaces.
- Opened Ledges halfway house for season.
- Contoured numerous fairways.
- Started spraying broadleaf weeds.
- Painted all ball washer posts.
- Replaced solenoids and pilot valves on numerous irrigation heads.

Golf Operations

April 2024 Activities Report – Cont.

- Demo of new pull behind rough mower with vendor.
- Installed digital flowmeter in pesticide containment room at Ledges Golf Maintenance Shop.
- Tree and debris cleanup on numerous holes from storm damage.
- Ground, filled and seeded all stumps throughout Atwood and Macktown Golf Courses.
- Sprayed bunker complexes with pre-emergent herbicide.
- Applied one & done fertilizer to all tee complexes.
- Repaired cracked irrigation line near putting green.
- Continued training newly full-time golf maintenance technician.
- Cleaned trash and debris along Old River Road.
- Edged bunkers and added sand to numerous holes at Atwood.
- Interviewed, hired and trained new seasonal employees.
- Assembled pump station and filled irrigation lines at Atwood and Macktown.
- Ground filled with soil and seeded all tree stumps.
- Repaired snow plow damage to turf at Macktown Clubhouse.
- Forest Preserve logo pin flags installed on golf greens.
- Spread fertilizer with pre-emergent herbicide in rough areas.
- Sprayed bunker surrounds with pre-emergent herbicide.
- Applied fertilizer with control product on tees.
- Removed and large limb that fell near Macktown Clubhouse.
- Painted and installed ball washers and posts at Macktown.
- Installed several new tee sign posts.
- Delivery of new pick-up truck for Atwood Golf Course.

**Forest Preserves of Winnebago County
Golf Course Revenue & Sales
November - April**

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
<u>Atwood Homestead</u>				
Green Fees	\$39,366	\$24,386	\$26,577	\$42,984
Foot Golf Fees	\$0	\$0	\$0	\$0
Cart Rental	\$29,253	\$19,680	\$23,577	\$35,775
Merchandise	\$5,483	\$2,569	\$3,607	\$5,577
Gift Card	\$140	\$0	\$400	\$200
Discount Gift Card	\$11,475	\$7,700	\$11,433	\$14,263
Capital Improvement Fee	\$4,465	\$2,278	\$2,698	\$3,309
Food & Beverage	\$8,102	\$5,774	\$9,377	\$10,992
Golf Club Rental	\$0	\$0	\$0	\$80
Video Gaming & ATM	\$187	\$434	\$390	\$706
Total Atwood Revenue	\$98,471	\$62,820	\$78,058	\$113,886
<u>Ledges</u>				
Green Fees	\$28,883	\$18,122	\$22,871	\$30,216
Cart Rental	\$21,699	\$13,517	\$21,075	\$25,678
Merchandise	\$3,517	\$2,072	\$2,948	\$3,480
Gift Card	\$0	\$0	\$65	\$0
Discount Gift Card	\$7,948	\$5,836	\$9,733	\$11,466
Capital Improvement Fee	\$3,176	\$2,040	\$2,426	\$2,784
Food & Beverage	\$11,015	\$5,044	\$11,672	\$10,748
Golf Club Rental	\$0	\$0	\$0	\$0
Video Gaming & ATM	\$456	\$5	-\$130	\$740
Total Ledges Revenue	\$76,694	\$46,636	\$70,659	\$85,112
<u>Macktown</u>				
Green Fees	\$18,084	\$6,806	\$14,587	\$18,269
Cart Rental	\$15,790	\$5,900	\$13,890	\$16,873
Merchandise	\$2,250	\$864	\$2,336	\$1,890
Gift Card	\$0	\$0	\$0	\$0
Discount Gift Card	\$13,137	\$6,197	\$9,818	\$12,232
Capital Improvement Fee	\$2,069	\$708	\$1,515	\$1,852
Food & Beverage	\$8,658	\$4,349	\$9,850	\$9,075
Golf Club Rental	\$0	\$0	\$0	\$0
Video Gaming & ATM	\$395	\$2	\$0	-\$190
Total Macktown Revenue	\$60,383	\$24,826	\$51,996	\$60,002
<u>Headquarters</u>				
Gift Card	\$1,550	\$1,945	\$1,350	\$3,000
Discount Gift Card	\$21,012	\$22,543	\$21,324	\$22,411
Golf Passes	\$256,130	\$278,915	\$306,430	\$313,281
Capital Improvement Fee	\$28,810	\$31,800	\$31,978	\$30,840
Tournaments	\$0	\$0	\$0	\$7,500
Private Golf Cart Registration	\$11,200	\$10,150	\$10,350	\$8,850
Total Headquarters Revenue	\$318,702	\$345,353	\$371,432	\$385,882
Total Golf Course Revenue	\$554,250	\$479,635	\$572,144	\$644,882

Option not available for that season

**Forest Preserves of Winnebago County
Golf Course Revenue & Sales
November - April**

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
<u>Rounds Played</u>				
Atwood	5,173	2,891	3,140	6,115
Footgolf	0	0	0	0
Ledges	2,776	1,471	2,435	3,019
Macktown	2,883	913	2,022	1,954
Total Rounds Played	10,832	5,275	7,597	11,088
<u>Golf Passes</u>				
Premier Card Res.	27	28	27	29
Premier Card Res.-Refer-A-Friend	28	36	37	45
Premier Card Non-Res.	2	1	2	2
Premier Card Non-Res.-Refer-A-Friend	2	3	1	1
Player Card Res.	178	180	162	157
Player Card Res.-Refer-A-Friend	218	247	276	271
Player Card Non-Res.	9	11	8	12
Player Card Non-Res.-Refer-A-Friend	20	24	20	16
Student Card Res.	49	52	59	74
Student Card Non-Res.	2	2	8	6
Team Pass	0	0	0	0
Practice Range Res.	20	23	16	18
Practice Range Non-Res.	0	0	0	0
Total Passes	555	607	616	631
<u>Private Golf Cart Registration</u>				
Inside Storage	0	0	0	0
Outside Storage	4	2	3	2
Home Storage	13	14	12	11
Total Private Golf Cart Registration	17	16	15	13

Option not available for that season

Marketing & Communication Relations

Renee Pixler, Communications Coordinator
April 2024 Activities Report

Marketing/Advertising:

- Have ads running on gorockford.com “Things To Do” pages.
 - Sports (golf)
 - Outdoor Activities
 - Family Fun
- Working with Mid-West Family Broadcasting.
 - Running digital ads and radio commercials
 - Running digital ads on Rock River Current website.

Media Relations:

- Appeared on WIFR 23 Morning Blend show to promote Earth Day Trash Bash event
- Featured in “*Looking for a way to celebrate Earth Day? The Rockford area has several events*” article on Rockford Register Star website.
- Featured in “*Natural playground coming to Rockford’s Klehm Arboretum thanks to \$390,000 grant*” article on Rockford Register Start website.
- Featured in “*Heading to prom? Here are some of the best places to take photos in the Rockford area*” article on Rockford Register Start website.
- Featured in “*Happy Earth Day! Ways to Explore, Give Back and Contribute with our Earth*” article on gorockford.com.
- Featured in “*Forest preserve kicks off Earth Day with ‘Trash Bash’*” article on WIFR.com
- Featured in “*Where to See Spring Flowers in Rockford, Illinois*: article on gorockford.com
- Attended press conference at Klehm Arboretum & Botanic Gardens for OSLAD Grant announcement.

Events/Programs:

- 2024 Preserve Passport Program.
 - We launched the program on April 19, 2024 and have had 180 submissions to far. The program has been well received and people are enjoying that it is easily accessible through their phones!
- Working on details for Hooked on Fun Kid’s Fishing Derby (June 8) an the Hononegah 100-year event (July 13).
- 4/21/24 – Earth Day Trash Bash
 - We had approximately 50 people come to the Trash Bash event to help pick up litter for Earth Day & learn about our new partnership with Burpee Museum of Natural History.

Marketing & Communication Relations

April 2024 Activities Report – Cont.



- 4/26/24 – 815 Outside Sunset Soiree
 - Although it was cold and rainy, there was a good turnout of people to see the 815 Outside group off and learn about the partner organizations. Keith Krey & Sandra Pottorf guided a City Nature Challenge focused hike during the event at Blackhawk Springs Forest Preserve.
- 4/27/24 – Spring Cash Scramble
 - We sold out tickets for the Spring Cash Scramble at Ledges Golf Course. Luckily, the weather held off and golfers had a great time with friendly competition!

Community Engagement:

- 4/25/24 – Attended Career Fair at Hononegah High School. We spoke to over 60 students and handed out information about seasonal employment and volunteer opportunities with our agency.

Social Media:

- Social Media Stats (compared to March 2024 activities report).
 - FPWC Facebook: 4,811 followers (+78)
 - FPWC Instagram: 1,672 followers (+22)
 - FPWC Golf Facebook: 580 followers (+12)
 - FPWC Golf Instagram: 280 (+7)

Human Resources

Sherry Winebaugh, Human Resources Manager April 2024 Activities Report

- Seasonal hiring, managing benefits open enrollment and conducting interviews for our Wildlife Biologist position.
- Mike Brien and I interviewed four candidates for the Wildlife Biologist Position and invited two back for a second interview conducted in the field. I'm pleased to announce that we've selected Elizabeth Hucker from Cook County Forest Preserve in Elgin for the position and she will be joining our team on June 3rd, 2024.
- Participated in a Rockford Area SHRM Meeting on April 17, 2024. The topics of discussion was on the integration of AI in Human Resources.
- Jenny Warp, our RPA Benefits Account Manager and PlanSource, our benefits platform provider, are actively working to address billing discrepancies and configuration challenges. This effort will help us smoothly implement our upcoming May Benefits Open Enrollment.
- Attended weekly IPBC teams meetings throughout April, focusing on collaboration with our benefit carriers to prepare for open enrollment.
- Working with Lisa Spangler from IPRF regarding a workers' compensation employee claim.
- Onboarding seasonal new hires and rehires: handling all necessary paperwork, ensuring their enrollment with the county for payroll and setting them up in our Employee Self-Service (ESS).
- We hired 15 new seasonal employees, bringing our total seasonal staff count to one hundred and one.
- Held six orientation sessions for our employees with twenty five attendees in total.

Law Enforcement

April 2024 Activities Report

On 4/8/2024 there was a burglary to a motor vehicle where the rear passenger side window of the vehicle was broken and the Mariana Morales purse was stolen. This occurred during the solar eclipse an despite the fact that many people were at the park, no one saw it occur.

Lt. Broullard will be assisting me with supervising Deputies Kempin and Eiten. He will be another contact for your staff and will help with many special events. Lt. Broullard has been with our department for 18 years.

Brief Activity Summary

- There were 0 Criminal arrests
- There were 16 Calls for service inside of the Forest Preserves
- There were 4 Reports written
- There were 0 Ordinance violations (citations) written
- There were 0 Written warnings
- There were 12 Verbal warnings
- There were 0 Airfield permits
- There were 10 Equestrian bridle tags
- There were 29 Fishing license checks
- There were 11 Occupied shelter house patrols
- There were 12 Campground patrols
- There were 42 Patrols on trail systems
- There were 49 Directed patrol hours