

Firm Name: _____

BID FP # 26-0402

I

CALL FOR BIDS

**INSTRUCTIONS AND SPECIFICATIONS
FOR**

ATWOOD HOMESTEAD ASPHALT PAVING PROJECT

The Board of Commissioners of the Forest Preserves of Winnebago County will receive sealed bids in the Winnebago County Forest Preserve District Headquarters, 5500 Northrock Drive, Rockford, Illinois 61103, until **1:30 PM on Wednesday, April 1, 2026**.

A public opening and reading will be held at this date and time.

A mandatory pre-bid meeting will be held on Tuesday, March 24, 2026 at 1:00 PM at Atwood Homestead Forest Preserve, 8990 Old River Road, Rockford, IL 61103.

ALL BIDS MUST BE ENCLOSED IN SEALED ENVELOPES MARKED:

**“ATWOOD HOMESTEAD ASPHALT PAVING PROJECT”
1:30 PM., April 1, 2026**

The Board of Commissioners reserves the right to accept or reject any and all bids or to waive technicalities, or to accept any item of any bid. Information is available from the Forest Preserves of Winnebago County Headquarters, 5500 Northrock Drive, Rockford, IL. 61103, Telephone (815) 877-6100 or the Forest Preserve website <http://winnebagoforest.org> or email Vaughn Stamm at vstamm@winnebagoforest.org.

The documents constituting component parts of the Bid Form are the following:

- I. Call for Bids**
- II. Requirements for Bidding and Instructions to Bidders**
- III. Bid Information**
- IV. Detailed Bid Specifications**
- V. Bid Forms**

Legal Advertisement for Bids published in the Rockford Register Star on March 15, 2026 or visit the Forest Preserve website <http://winnebagoforest.org>

END OF CALL FOR BIDS

II

REQUIREMENTS FOR BIDDERS AND INSTRUCTIONS TO BIDDERS

PREPARATION OF PROPOSAL

The Bidder must submit his proposal on forms furnished in this solicitation. All blank spaces on the proposal form must be filled in. Authorized signature must be the individual owner of a proprietorship, a general partner of a partnership, or signed in the name of a corporation by an officer whose title shall be stated. Bids or proposals shall be sealed in an envelope and marked as required in the instructions. The bid or proposal is contained in these documents and must remain attached hereto when submitted.

TAXES NOT APPLICABLE

The Winnebago County Forest Preserve District as a Governmental Unit pays neither Federal Excise Tax nor Illinois Retailers Occupational Tax, and therefore, those taxes should be excluded from bid. Illinois Exemption E99923483.

PROMPT PAYMENT ACT

The bid should provide that all payments are subject to the Local Governmental Prompt Payment Act.

FREEDOM OF INFORMATION

Any responses and supporting documents submitted in response to a bid or proposal will be subject to disclosure under the Illinois Freedom of Information Act.

WITHDRAWAL OF BIDS OR PROPOSALS

Any bidder may withdraw their bid or proposal at any time prior to the time specified in the advertisement as the closing time for the receipt of bids or proposals by signing a request therefore. However, no bidder shall withdraw or cancel his bid or proposal for a period of sixty (60) days after said advertised closing time for the receipt of bids or proposals; the successful bidder shall not withdraw or cancel their bid or proposal after having been notified by the Forest Preserve that said bid or proposal has been accepted by the Forest Preserve Board of Commissioners.

CATALOGS

Each bidder shall submit catalogs, descriptive literature, and detailed drawings, where applicable, to fully illustrate and describe the material and/or work they propose to furnish.

CANCELLATION

The Winnebago County Forest Preserve District reserves the right to cancel any contract in whole or in part without penalty due to failure of the contractor to comply with terms, conditions and specifications of this contract.

COST OF BID OR PROPOSAL

Expenses incurred in the preparation of proposals in response to this bid or proposal is the Bidder's sole responsibility.

II

REQUIREMENTS FOR BIDDERS AND INSTRUCTIONS TO BIDDERS (CONTINUED)

USE OF TRADE NAMES

In cases where a specified item is identified by a manufacturer's name, trade name, or other references, it is understood that the bidder proposes to furnish the item identified. If the bidder proposes to furnish an "equal," the proposed "equal" item must be so indicated in the written bid or proposal. The Forest Preserve shall be the sole determiner of the equality of the substitute offered.

DELIVERIES

All materials shipped to the Winnebago County Forest Preserve District must be shipped F.O.B. designated location (Atwood Golf Course), County of Winnebago, Rockford, Illinois.

DEVIATIONS, EXCEPTIONS OR ALTERNATES

Deviations, exceptions or alternates from terms, conditions, or specifications shall be described fully, on bidder's letterhead, signed, and attached to the Request for Bid or Proposal. In the absence of such statement, the bid shall be accepted as in strict compliance with all terms, conditions, and specifications and the bidder shall be held liable. Bidders are cautioned to avoid making deviations and exceptions to the specifications, which may result in rejection of their bid or proposal. If deviations, exceptions or alternates are submitted, it is the Winnebago County Forest Preserve sole and final decision whether specifications have been met and will be considered for award.

ORDERING

Purchase Orders shall be placed directly to the contractor by an authorized agency. No other purchase orders are authorized.

COMPLIANCE WITH LAWS

All services, work and materials that in any manner affect the production, sale, or payment for the product or service contained herein must comply with all federal, state, county and municipal laws, statutes, regulations, codes, ordinances and executive orders in effect now or later and whether or not they appear in this document, including those specifically referenced herein. The successful bidder must be authorized to do business in the state of Illinois, and must be able to produce a certificate of good standing with the state of Illinois upon request.

Bidder/Contractor must obtain all licenses, certificates and other authorizations required in connection with the performance of its obligations hereunder, and Bidder/Contractor must require any and all subcontractors to do so. Failure to do so is an event of disqualification and/or default and may result in the denial of this bid and/or termination of this Agreement.

In the event federal or state funds are being used to fund this contract; additional certifications, attached as addenda, will be required. Lack of knowledge on the part of the vendor will in no way be cause for release of this obligation. If the Forest Preserve becomes aware of violation of any laws on the part of the vendor, it reserves the right to reject any bid, cancel any contract and pursue any other legal remedies deemed necessary.

PREVAILING WAGE

All bidders must bid prevailing wages. <https://labor.illinois.gov/laws-rules/conmed/current-prevailing-rates.html>

II

REQUIREMENTS FOR BIDDERS AND INSTRUCTIONS TO BIDDERS (CONTINUED)

SUBSTANCE ABUSE PREVENTION

The Substance Abuse Prevention on Public Works Act, Public Act 95-0635, prohibits the use of drugs and alcohol, as defined in the Act, by employees of the Contractor and by employees of all approved Subcontractors while performing work on a public works project. The Contractor/Subcontractor herewith certifies that it has a superseding collective bargaining agreement or makes the public filing of its written substance abuse prevention program for the prevention of substance abuse among its employees who are not covered by a collective bargaining agreement dealing with the subject as mandated by the Act.

Bidders and their Subcontractors (if applicable) certifies that the entity has signed collective bargaining agreements that are in effect for all of its employees, and that deal with the subject matter of Public Act 95-0635, or certifies that the contracting entity has in place for all of its employees not covered by a collective bargaining agreement that deals with subject of the Act, and will attach the substance abuse prevention program that meets or exceeds the requirements of Public Act 95-0635.

BID PROTEST

Any actual or prospective Bidder, Offeror, or Contractor who believes they have been adversely affected in connection with the solicitation or award of a contract may, within seven calendar days of the solicitation, Bid Due Date or award, by mail or have served, a letter of protest to the Forest Preserve. The Forest Preserve will respond to the protest within five calendar days.

DISPUTES

In case of disputes as to whether or not an item or service quoted or delivered meets specifications, the decision of the Forest Preserve, or authorized representative shall be final and binding to all parties.

ENTIRE AGREEMENT

These Standard Terms and Conditions of Bid or Proposal shall apply to any contract or order awarded as a result of this Request for Bid except where special requirements are stated elsewhere in the Request; in such cases the special requirements shall apply. Further, the written contract and/or order with referenced parts and attachments shall constitute the entire agreement and no other terms and conditions in any document, acceptance, or acknowledgement shall be effective or binding unless expressly agreed to in writing by the contracting authority.

PAY REQUEST

Forest Preserve makes payments once a month after the Board of Commissioners approval of invoices. The Board meets the third Wednesday of each month. The last day a pay request can be submitted for payment for the month is eight days before the Board meeting or the Tuesday a week before the Board Meeting.

When applicable Contractors are to submit a Waiver of Lien and Certified Payroll forms with requests for payment.

II

REQUIREMENTS FOR BIDDERS AND INSTRUCTIONS TO BIDDERS (CONTINUED)

NON-DISCRIMINATION

In connection with the performance of work under this contract, the contractor agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability, sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment of compensation, and selection for training, including apprenticeship. Except with respect to sexual orientation, the contractor further agrees to take affirmative action to ensure Equal Employment Opportunities. The contractor agrees to post in conspicuous places, available for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the Non-Discrimination Clause.

NON-COLLUSION

The Bidder, by its officers, agents or representatives (hereafter referred to as the Bidder) present at the time of filing this bid, say that neither they nor any of them, have in any way directly or indirectly, entered into any arrangement or agreement with any other Bidders, or with any public officer of the Winnebago County Forest Preserve District, Illinois, whereby, the Bidder has not paid or is to pay to such Bidder or public officer any sum of money, anything of value or has not directly or indirectly entered into any arrangement or agreement with any other Bidder or Bidders. Whereby, no inducement of any form or character other than that which appears upon the face of the bid will be suggested, offered, paid or delivered to any person whomsoever to influence the acceptance of the said bid or understanding of any kind whatsoever, with any person whomsoever to pay, deliver to, or share with any other person in any way or manner, any of the proceeds on the Contract sought by this bid.

NON-BARRED BIDDING

The Bidder certifies, by submission of this proposal, that it is not barred from bidding on this contract as a result of a conviction for the violation of state laws prohibiting bid rigging or bid rotating.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

The bidder certifies, by submission of this proposal or acceptance of this contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. It further agrees by submitting this proposal that it will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts, and subcontracts. Where the bidder/contractor or any lower tier participant is unable to certify to this statement, it shall attach an explanation to this solicitation/proposal. Additionally, for all new contractors and vendors to be paid the Forest Preserve Office will review the Excluded Parties List System prior to requesting the vendor be created in our accounting system.

The Bidder, by signing the bid form, acknowledges, understands and abides by all of the above "Requirements for Bidding and Instructions to Bidders".

END OF SECTION REQUIREMENTS FOR BIDDERS AND INSTRUCTIONS TO BIDDERS

III

BID INFORMATION

INTENT

It is the intention of these specifications to describe the general requirements to mill & pave portions of the existing roadway and cart paths at Atwood Homestead Forest Preserve, 8990 Old River Road, Rockford, Illinois 61103.

All parts not specifically mentioned in the scope of these specifications which are necessary to provide complete installation shall be furnished by the successful bidder. These specifications shall be construed as minimum.

GENERAL SCOPE OF WORK

TO MILL, PAVE PORTIONS OF THE EXISTING PARKING LOT AND CART PATHS AND ADD ADDITIONAL NEW CART PATH SECTION AT ATWOOD HOMESTEAD FOREST PRESERVE, 8990 OLD RIVER ROAD, ROCKFORD, ILLINOIS 61103, AT AREAS #1, #2, #3, & #4 OUTLINED BELOW IN THE DETAILED SPECIFICATIONS.

MANDATORY PRE-BID CONFERENCE

A mandatory pre-bid meeting will be held on Tuesday, March 24, 2026 at 1:00 PM at Atwood Homestead Forest Preserve, 8990 Old River Road, Rockford, IL 61103.

INSURANCE

Contractor shall provide insurance to protect him and the District from claims, which may arise out of, or resulting from operations on this construction. Proof of insurance shall be submitted to the Forest Preserve District prior to construction. This insurance shall include the following types and limits:

A. Workmen's Compensation Employers Liability	Illinois Statutory Limits \$2,000,000
B. Comprehensive General Liability form	
Limits - Bodily Damage	\$2,000,000 per occurrence \$2,000,000 aggregate
Property Damage	\$2,000,000 per occurrence \$2,000,000 aggregate
C. Auto Insurance; Comprehensive form including, owned; non-owned and hired autos, uninsured motorists. Limit - Same as General Liability	

PAYMENT

Partial payment for work completed may be based on invoices, waiver of liens, and submittal of certified payroll forms received and authorized by an agent of the District. Partial payment shall be made for 90% of invoiced amount until final acceptance of work. Payment applications shall be submitted on a day of each month as required by the District. Contractor may submit payment for shelter prior to construction.

The Contractor shall pay to each of his sub-contractors (and materials suppliers) the amount indicated on the waiver of lien which shall represent the amount performed by his sub- contractors for which the Contractor is requesting payment and certified payroll submitted.

III

BID INFORMATION (CONTINUED)

WAGES OF LABORERS, MECHANICS AND OTHER WORKMEN

In accordance with the provisions of An Act of General Assembly of the State of Illinois, entitled "An Act regulating wages of laborers, mechanics, and other workmen employed in any public works by the State, County, City, or any public body or any public sub-division or by anyone under contract for public works," approved June 26, 1941, as amended, the Winnebago County Board had previously determined where possible the generally prevailing rates of hourly wages in the locality of Winnebago County, Illinois, and; the generally prevailing rates of legal holiday and overtime work in said County, for each craft, type of workman or mechanic required to perform this contract. The terms and provisions of said Act and the generally prevailing rates of wages determined hereunder are incorporated herein by reference and are made a part of this contract. It shall be mandatory upon the Contractor and any Sub-contractor under him to pay not less than the specified prevailing rates of wages to all laborers, workmen and mechanics employed by them in the execution of the contract.

Certified Payroll may be required with pay requests.

COMPLETION DATE

The bidder certifies by submitting this bid that he has forces available and that he will vigorously strive to complete this project by October 1, 2026. Any other completion date should be noted on the bid form.

Any questions may be directed to Vaughn Stamm, 5500 Northrock Drive, Rockford, Illinois 61103, by telephone 815-877-6100; by fax 815-877-6124; or email vstamm@winnebagoforest.org

END OF BID INFORMATION

IV

DETAILED BID SPECIFICATIONS

GENERAL TERMS - PLANS AND DRAWINGS

"Plans" means all drawings, sketches, and detailed plans or reproductions thereof pertaining to the construction and work involved. The attached plans and drawings are supplied to define the extent of work. All specifications are to be construed as minimum. Any discrepancies in plans, drawings and/or written specifications shall be interpreted as that of the greater required specification.

The word "agent" shall mean a representative of the Winnebago County Forest Preserve District, 5500 Northrock Drive, Rockford, Illinois 61103.

"Specifications" means all directions and requirements contained in these specifications, whether written or included by reference, together with all special provisions and written agreements made or to be made pertaining to the work involved.

CODES, PERMITS AND LICENSES

- A. All work shall conform to the Drawings and Specifications and shall comply with all applicable codes and regulations.
- B. Comply with all local and state rules, regulations, laws and ordinances, and of all other authorities having jurisdiction. All labor, materials, equipment and services necessary to make the work comply with such requirements shall be provided without additional cost to the owner.

MATERIALS STANDARDS

When not otherwise shown on the plans or herein specified, all materials incorporated in the work shall conform with current Standard Specifications of latest designation of A.S.T.M. for such materials.

MEASUREMENT OF WORK

Quantities of work completed by the Contractor will be measured and tabulated by the Agent in accordance with the methods of measurement where no particular method is so specified. The work will be paid for in accordance with such measurement and tabulations. Should the Contractor question the Agent, the Agent and the Contractor, or their representatives, shall together remeasure any portions of the work in question and determine the correct quantities to be used in making payment under the contract.

TEMPORARY CONSTRUCTION FACILITIES

The Contractor shall erect and maintain suitable barricades and other safety measures for protection of the public and the work.

VEGETATION

No trees or shrubs shall be cut, pruned, or removed without authorization of the Winnebago County Forest Preserve district.

SITE PREPARATION

Contractor to coordinate this operation with the project manager, Vaughn Stamm - Director of Operations, (815) 877-6100 or (815) 494-4119 – mobile phone. Equipment may be stored on-site. Note site is not fenced and unsecure in the evening. No staff is on-site during off hours.

IV

DETAILED BID SPECIFICATIONS (CONTINUED)

PERIT

Contractor shall consider obtaining any necessary permit(s) as part of the bid. Permits may be obtained from Winnebago County.

WARRANTY

All manufacturer's material warranty to be considered in effect and all installation labor and craftsmanship to be warranted for (1) one year.

DESCRIPTION & DETAILS OF WORK

NOTE: ALL MEASUREMENTS LISTED ARE APPROXIMATIONS AND IT IS THE RESPONSIBILITY OF THE BIDDER TO PERFORM THEIR OWN MEASUREMENTS IN ORDER TO CALCULATE ACTUALS.

BASE BID - Area #1: / REPLACE EXISTING DRIVING RANGE CART PATH ASPHALT

- Remove the existing asphalt surface on cart path sections as shown on drawing.
- Haul and dispose of debris off site.
- Prep cart path exposed sub base for 2" HMA surface.
- Final grade base work and stone to achieve maximum grade and drainage ready for new asphalt.
- Compact loose material with vibratory roller.
- Furnish and pave new 2" HMA surface on the cart path section and hard compact. (Approx. 545 Sq. Yards)
- All paving to be done to the limits of existing stone sub base.
- Additional landscaping such as back filling edges or seeding to be completed by Forest Preserve District.

BASE BID - Area #2: / INSTALL ADDITIONAL DRIVING RANGE CART PATH EXTENSION & CART PARKING AREA

- Excavate soil for new cart path & cart parking areas as shown on drawing.
- Excess sod & soil can be stock-piled nearby with FPWC responsible for removing.
- Provide 6" minimum of CA-6 stone aggregate and hard compact.
- Final grade base work and stone to achieve suitable drainage.
- Prep cart path exposed sub base for 2" HMA surface with 9' width.
- Furnish and pave new 2" surface on cart path and hard compact. (Approx. 355 sq. yards)
- All finish grading and seeding to be completed by the Forest Preserve District.

BASE BID - Area #3: / REPLACE EXISTING CART PATH - FROM 18TH GREEN

- Remove the existing cart path asphalt sections as shown on drawing.
- Haul and dispose of debris off site.
- Prep cart path exposed sub base for 2" HMA surface.
- Final grade base work and stone to achieve suitable drainage.
- Compact loose material with vibratory roller ready for new asphalt
- Furnish and pave new 2" surface on cart path & new cart parking area and hard compact. (Approx. 189 sq. yards)
- All paving to be done to the limits of existing stone sub base.
- All finish grading and seeding to be completed by the Forest Preserve District.

IV

DETAILED BID SPECIFICATIONS (CONTINUED)

BASE BID - Area #4: / REPLACE EXISTING PORTION OF PARKING LOT ASPHALT

- Saw cut and remove the existing asphalt surface parking lot section as shown on drawing.
- Haul and dispose of debris off site.
- Prep exposed sub base for 3" HMA surface. (9'x 92' = approx. 92 sq. yards)
- Final grade base work and stone to achieve maximum grade and drainage ready for new asphalt.
- Compact loose material with vibratory roller.
- Furnish and pave new 3" HMA surface on the parking lot section and hard compact. (Approx. 92 Sq. Yards)
- All paving to be done to the limits of existing stone sub base.
- Additional landscaping such as back filling edges or seeding to be completed by Forest Preserve District.

JOB SPECIFIC NOTES:

PROJECT WORK SELECTED FOR THE 2026 BID PREFERRED/DESIRED TO BE COMPLETED BY OCTOBER 1, 2026.

***If extra stone is required to obtain proper drainage or elevation adjustments it will be billed as additional cost to the contract at \$_____ per ton.**

***If bad sub-soil issues are found they will be brought to the attention of the Forest Preserves and a cost to repair these areas will be provided before the work is completed.**

ADDITIONAL JOB NOTES:

***PERMITS FOR THIS PROJECT ARE THE RESPONSIBILITY OF THE CONTRACTOR.**

***After the old asphalt removal has been completed but before the installation of the new asphalt, truck and car traffic in these areas can resume back to normal as needed for normal business operations.**

END OF DETAILED BID SPECIFICATIONS



Practice Range cart path
18 green cart path

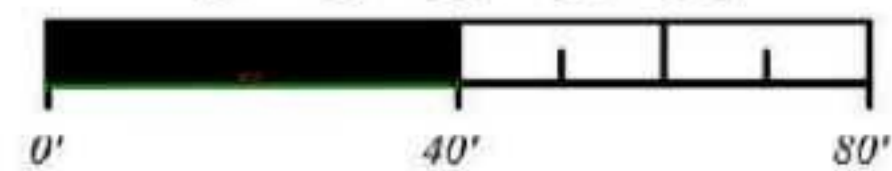
547.0 FT

191.0 FT

ATWOOD GOLF COURSE
AREA # 1 and AREA #3



S C A L E



ATWOOD GOLF COURSE AREA #2

Practice Range

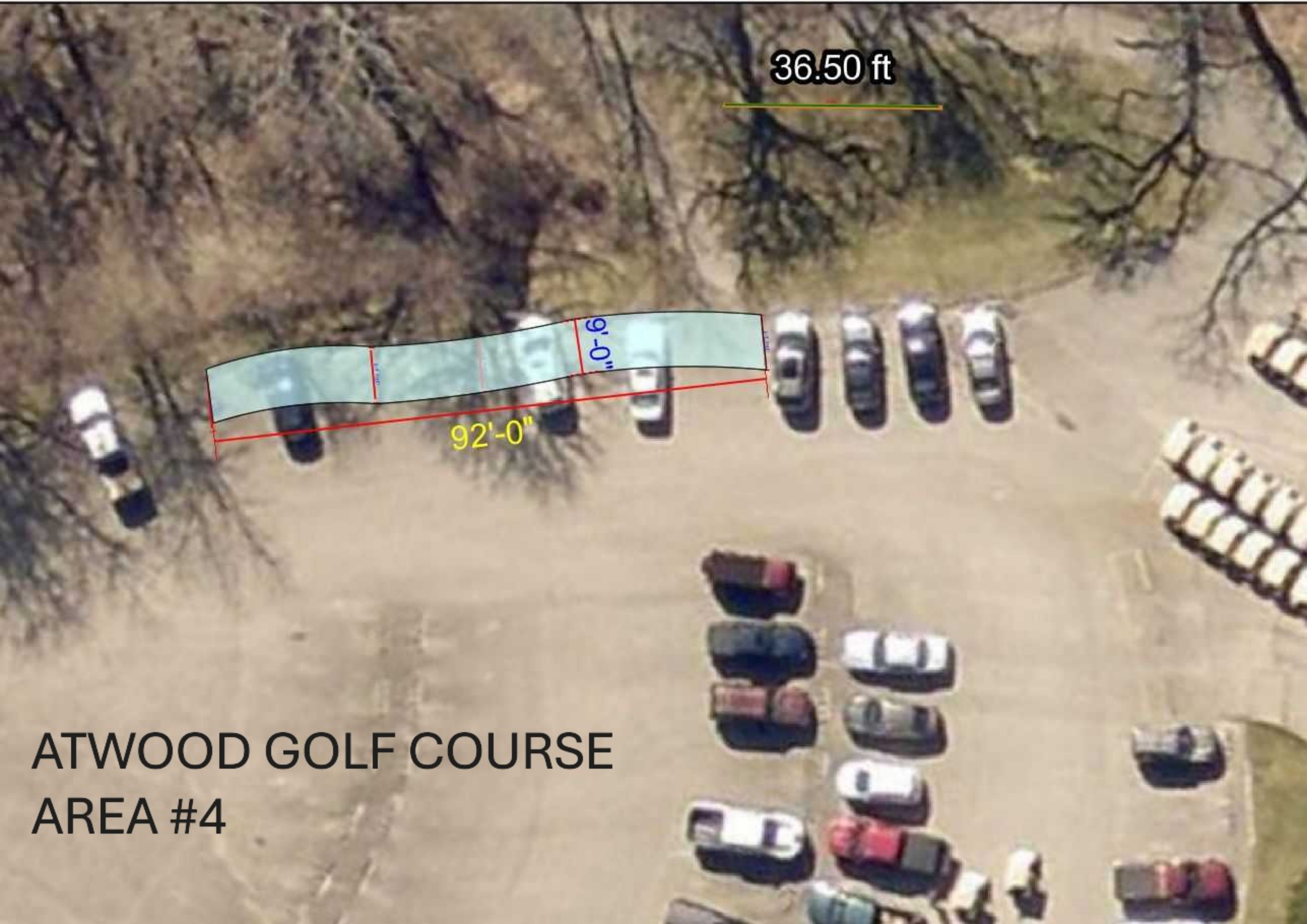
8990 Old River Rd

36.50 ft

0'-6"

92'-0"

ATWOOD GOLF COURSE
AREA #4



Firm Name: _____

V

BID FORM

TO: Winnebago County Forest Preserve District
5500 Northrock Drive
Rockford, Illinois 61103

DATE: _____

The undersigned declares he has carefully examined the requirement, information sheet, detailed specifications and bid form. In addition, declares that this bid is made without any connection with any person making another bid, that the bid is in all respects fair and without collusion or fraud, that no member of the Winnebago County Forest Preserve District Board or other officer of the District, or any person in the employ of the County is directly or indirectly interested in this bid, or in any portion of the profits thereof.

All bidders must bid prevailing wages. <https://labor.illinois.gov/laws-rules/conmed/current-prevailing-rates.html>

ATWOOD HOMESTEAD ASPHALT PAVING PROJECT

BASE BID

Total Cost for Base Bid \$ _____

JOB SPECIFIC NOTES

If extra stone is required to obtain proper drainage or elevation adjustments it will be billed as additional cost to the contract at \$ _____ per ton.

The undersigned declares that, if awarded the contract, he will deliver the complete work as specified on or before _____.

Received Addendum: _____ **of** _____

Please check the Forest Preserve website at winnebagoforest.org for addendums prior to final submittal. Bid may be rejected if the addendums are not acknowledged.

BID FORM (CONTINUED)**Company Information:**

Female Business Enterprise (FBE) Yes _____ No _____

Small Business Enterprise (SBE) Yes _____ No _____

Minority Business Enterprise (MBE) Yes _____ No _____

If yes, check the following boxes that apply:

Black/African American _____ Hispanic _____

Native American or Alaskan Native _____ Asian American _____

Type of Organization:

Individual _____ Partnership _____ Corporation _____ Other _____

VENDOR SIGNATURE _____

DATE _____

PRINT/TYPE SIGNATURE _____

CONTACT PERSON _____

COMPANY _____

ADDRESS _____

CITY, STATE, ZIP _____

TELEPHONE _____

FAX _____

EMAIL _____

FEIN NO. _____

AFFIDAVIT OF COMPLIANCE

NOTE:

THIS AFFIDAVIT MUST BE EXECUTED AND SUBMITTED WITH THE SIGNED BID FORM. NO BIDS CAN BE ACCEPTED BY THE WINNEBAGO COUNTY FOREST PRESERVE DISTRICT BOARD UNLESS SAID AFFIDAVIT IS SUBMITTED CONCURRENTLY WITH THE BID.

_____, being first
(Name of person making affidavit)

duly sworn, deposes and says that he is the _____
(Title of Office)

of _____ and that he has authority to make the following affidavit; that he has knowledge of the Forest Preserve District Ordinance relating to Fair Employment Practices and knows and understands the contents thereof; that he certifies hereby that _____ is an "Equal Opportunity Employer", as defined by Section 2000 (e) of Chapter 21, Title 42 of the United States Code annotated and Federal Execution Orders #11246 and #11375, which are incorporated herein by reference. The undersigned further declares that this bid is made without any connection with any person making another bid for the same contract and that the bid is in all respects fair and without collusion or fraud.

(Signature)

SUBSCRIBED and sworn to before me

this _____ day of _____, 2026.

(Notary Public)

END OF BID FORM